

APPLICATION FOR EMPLOYMENT - CLASS I, LICENSED WASTEWATER OPERATOR

Village of Laura, Ohio

An Equal Opportunity Employer

I. POSITION INFORMATION

Position Title: Licensed Wastewater Operator

Department: Wastewater

Status: Part Time, Exempt

Reports To: Board of Public Affairs, Council

II. REQUIRED CERTIFICATIONS & LICENSURE (OHIO)

Candidates must meet these requirements at the time of appointment or as otherwise noted:

1. **Ohio EPA Class I Wastewater Operator Certification.**
2. **Valid Ohio Driver's License** (must maintain insurability under city/county vehicle insurance policy).
3. **High School Diploma or GED.**
4. *Preferred:* Ohio Class I or higher Wastewater Operator Certificate.

III. APPLICANT INFORMATION

Name: _____

Address: _____

Phone: _____ **Email:** _____

Ohio Wastewater Certification Number: _____ **Class:** _____

Expiration Date: _____

Do you have a valid Ohio Driver's License? Yes No

IV. EXPERIENCE & EDUCATION

1. **Do you have experience in the maintenance of mechanical equipment (e.g., pumps, blowers, valves)?** Yes No
If yes, please describe: _____
 2. **Have you successfully completed the Operator Training Committee of Ohio (OTCO) Basic Wastewater Course?** Yes No (If yes, please attach certificate).
 3. **Years of experience in a wastewater treatment facility:** _____
 4. **Describe your experience with lab analysis (e.g., DO, pH, BOD, fecal coliform):**
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V. JOB DUTIES - CLASS I WASTEWATER OPERATOR

Responsible for operation, maintenance, and laboratory testing for the treatment of wastewater in compliance with NPDES permits.

- Operates and monitors plant equipment (pumps, blowers, sludge dewatering equipment).
- Performs daily inspections and laboratory tests (DO, pH, settling).
- Maintains accurate operational records, logs, and SCADA data.
- Handles and feeds treatment chemicals (chlorine, polymers).
- Performs preventative maintenance, cleaning, and general housekeeping.
- Responds to emergency situations, alarm signals, and shift work as needed.

VI. PHYSICAL REQUIREMENTS

- Must be able to lift up to 50 pounds.
- Must be able to work in confined spaces, at heights, and in loud environments.
- Must be able to work outdoors in all weather conditions.

VII. SIGNATURE & AUTHORIZATION

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that falsification of this application will result in rejection or termination of employment.

Signature: _____ **Date:** _____